

**ILTON PARISH COUNCIL**  
website – [www.iltonparishcouncil.gov.uk](http://www.iltonparishcouncil.gov.uk)

**Minutes of the Finance Committee of Ilton Parish Council held in Merryfield Hall on  
Tuesday 1 Oct 2024 at 11am**

**Present:** Cllrs: J Easterbrook (Chair), J Bennett, N Matravers

**In attendance:** Mrs A Dallaway (Clerk/RFO)

**1. Apologies** – none received. Cllr S Calvert has resigned from the Council.

**2. Declarations of Interest** - there were none received.

**3. Public Participation** – there were no members of the public in attendance at the meeting.

**4. Minutes of Fin Com Meeting** – to approve the minutes of the Fin Com meeting of 27 June 2024 as an accurate record

**THE COMMITTEE RESOLVED TO APPROVE THE MINUTES OF THE FIN COM MEETING OF 27 JUNE 24**

**PROPOSED BY NM; SECONDED BY JE. ALL IN FAVOUR**

**5. Quarterly budget review** – to review the quarterly budget 1 July 24 – 30 September 24 including EMR  
The Clerk had previously circulated the Summary Receipts & Payments report and the Detailed Receipts & Payments report for the second quarter of the financial year. The Summary R&P report shows the actual R&P, the budget figure and the variance as a percentage. In line with 4.10 of the Fin Regs, the agreed budget provides a basis for monitoring progress during the year by comparing actual spending and income against what was planned. The committee reviewed each cost code to 27 September 2024 and made the following recommendations:

**Payments:**

12. Subscriptions: SALC paid. £480 remaining. SAPF outstanding. Recommend vire remaining to training code

19. Play equipment inspection – recommend move to quarterly inspection, vire surplus to play equipment maintenance

25. Printing £421 remaining, recommend use for new play park signage rather than F&A EMR. Note some allocation needed for printing of Merryfield Messenger

30. Other maintenance costs: £479 remaining, recommend use towards Merryfield bench renovations (if approved)

40. Equipment depreciation – this is not included in PC accounts in line with audit recommendations. £600 recommend vire to green space maintenance. Delete this code.

49 – 52 SC Devolved – recommend carry over surplus to 25/26 as EMR

**THE COMMITTEE RESOLVED TO RECOMMEND ITEMS AS ABOVE FOR FULL COUNCIL APPROVAL**

**PROPOSED BY NM; SECONDED BY JE. ALL IN FAVOUR**